

Program Accreditation Eligibility Checklist

Is your program ready to begin the CAAHEP accreditation process?

Answering these questions will help you determine your eligibility for accreditation. They address qualifications required in the CAAHEP *Standards and Guidelines for the Accreditation of Lactation Education Programs*.

1. ***If in the U.S., is the program sponsor currently accredited by an institutional accrediting agency that is recognized by the U.S. Department of Education?***

YES NO

If outside the U.S., is the program authorized under applicable law or other acceptable authority to provide a postsecondary program, which awards a minimum of a certificate/diploma at the completion of the program?

YES NO

If no to both, your program is currently not eligible to seek CAAHEP accreditation. Standard I requires that the program sponsoring institution be accredited by a recognized authority.

2. ***Does the program have a director (exact title may vary) with primary responsibility for the organization and administration of the program as well as provision of input and participation in all aspects of the program?***

YES NO

AND, does this individual possess at least a Bachelor's degree in education, administration, health care, or the basic medical sciences?

YES NO

If no to either, your program is not ready to begin the accreditation process. Standard III.B.1 requires a Program Director with a minimum of a Bachelor's degree or equivalent.

3. ***Does the program have faculty for the supervised clinical practice portion of the educational program who is a certified lactation consultant?***

YES NO

If no, your program is not ready to begin the accreditation process. The clinical practice portion of the educational program must be supervised by an IBCLC.

4. ***Does the program have an advisory committee, which is representative of the program's communities of interest, and is charged with the responsibility of meeting at least annually to assist program and sponsor personnel in formulating and periodically revising appropriate goals and learning domains, monitoring needs and expectations, and ensuring program responsiveness to change?***

YES NO

If no, your program is not ready to begin the accreditation process. Standard II.B requires that the program have an advisory committee that is involved in the development and monitoring of the program's goals and learning domains.

5. ***Does the program currently have an active roster of students enrolled in the program?***

YES NO

Programs are not required to have students at the time of applying for accreditation. LEAARC processes accreditation applications for existing lactation programs as well as new programs with no students. See the *Accreditation Procedures* for the procedure in each circumstance.